



Commercial Real Estate Services, Worldwide.

Tel 260 423 4311
Fax 260 424 1077
www.naihardingdahm.com

118 East Ludwig Road
Suite 100
Fort Wayne IN 46825

Dear Tenant:

Date

In an effort to keep our records current and effectively be able to contact you, please complete the following information and return to our office as soon as possible at the following location:

NAI HARDING DAHM
ATTN: PROPERTY MANAGEMENT DIVISION
P O Box 8398
Fort Wayne, IN 46898-8398
Fax: 260-424-1077

COMPANY NAME: _____

ADDRESS OF LEASED PREMISES: _____ STE # _____

BILLING ADDRESS: _____
(if different from leased premises) _____

PHONE NUMBER: _____

FAX NUMBER: _____

CONTACT PERSON: _____

E-MAIL ADDRESS: _____

MOBILE NUMBER: _____

AFTER HOURS CONTACT: _____

AFTER HOURS PHONE NUMBER: _____

HOME OFFICE: _____
(if different from above) _____

CONTACT PERSON: _____

PHONE NUMBER: _____

Thank you in advance for your cooperation.

Bldg.